

**Model Minutes of the General Meeting**

Date: \_\_\_\_\_

In \_\_\_\_\_ [place], today \_\_\_\_\_ [date] at \_\_\_\_\_ [time] the joint owners convened as the General Meeting of the apartment building at \_\_\_\_\_ St., following an invitation from the building administrator \_\_\_\_\_ with the following item on the agenda:

**"Installation of natural gas to operate central heating in the apartment building"**

Owners present (in person or via an authorised representative):

- 1. \_\_\_\_\_ (....% of co-ownership)
- 2. \_\_\_\_\_ (....% of co-ownership)
- 3. \_\_\_\_\_ (....% of co-ownership)
- 4. \_\_\_\_\_ (....% of co-ownership)
- 5. \_\_\_\_\_ (....% of co-ownership)
- 6. \_\_\_\_\_ (....% of co-ownership)
- 7. \_\_\_\_\_ (....% of co-ownership)
- 8. \_\_\_\_\_ (....% of co-ownership)
- 9. \_\_\_\_\_ (....% of co-ownership)
- 10. \_\_\_\_\_ (....% of co-ownership)
- 11. \_\_\_\_\_ (....% of co-ownership)
- 12. \_\_\_\_\_ (....% of co-ownership)
- 13. \_\_\_\_\_ (....% of co-ownership)
- 14. \_\_\_\_\_ (....% of co-ownership)
- 15. \_\_\_\_\_ (....% of co-ownership)
- 16. \_\_\_\_\_ (....% of co-ownership)
- 17. \_\_\_\_\_ (....% of co-ownership)
- 18. \_\_\_\_\_ (....% of co-ownership)
- 19. \_\_\_\_\_ (....% of co-ownership)
- 20. \_\_\_\_\_ (....% of co-ownership)

After discussion on this matter, a vote was held and the owners agreed on this matter unanimously \_\_\_\_\_. (The law requires 501‰ of ownership votes to convert a central heating facility into a natural gas facility.) Consequently, it was decided that the apartment building would take the necessary steps to install natural gas and to allow the necessary piping works to be carried out and fittings (meters, etc.) to be installed within the communal areas of the apartment building.

There being no other item on the agenda, the building administrator declared the end of the meeting's proceedings and these minutes of the meeting were drawn up.

Athens, \_\_\_\_\_

The building administrator,

The joint owners,

1. \_\_\_\_\_
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